

## Data Requirements - Header Record Data

### DATA ELEMENT DEFINITION

ELEMENT NAME: BATCH/VOUCHER CLIN/ASAP ACCOUNT NUMBER			
RECORDS/LOCATOR NUMBERS			
RECORD NAME	LOCATOR#	OCCURRENCES	REQUIRED
Header	0-025	1	Yes <sup>1</sup>
<b>PRIMARY PICTURE (FORMAT)</b> Eight (8) alphanumeric characters.			
<b>DEFINITION</b> This field is used to identify the ASAP Account Number <sup>2</sup> the voucher will be drawn from. Each year when new non-financially underwritten bank account(s) are setup by the contractor (per the financial provisions of the contract), TMA will assign an eight digit CLIN/ASAP Account Number to draw funds from as checks clear the non-financially underwritten bank account(s).			
<b>CODE/VALUE SPECIFICATIONS</b> N/A			
<b>ALGORITHM</b> <a href="#">Section 1.1, paragraph 5.0</a> provides instructions on how to assign TED records to the Accrual Fund.			
SUBORDINATE AND/OR GROUP ELEMENTS			
SUBORDINATE		GROUP	
N/A		VOUCHER NUMBER	
<b>NOTES AND SPECIAL INSTRUCTIONS:</b>			
<sup>1</sup> For Header Type Indicator '0' or '9', Batch/Voucher CLIN/ASAP Account Number can only be zero filled.			
<sup>2</sup> For Header Type Indicator '5' or '6', contractor must have "opened" CLIN/ASAP Accounts with TMA, Contract Resource Management (CRM) per Section G.II of the contract.			
CLIN based CLIN/ASAP Account Numbers are used for Invoicing (via the TED record) the Cost Reimbursement Benefit CLINs (positions 1 through 6 of the CLIN/ASAP Account Number shall equal the benefit contract CLIN or sub-CLIN you are invoicing), ASAP based CLIN/ASAP Account Numbers are used for the reporting of 'pass through' costs.			

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**ELEMENT NAME: BATCH/VOUCHER DATE**

<b>RECORDS/LOCATOR NUMBERS</b>			
<b>RECORD NAME</b>	<b>LOCATOR#</b>	<b>OCCURRENCES</b>	<b>REQUIRED</b>
Header	0-030	1	Yes
<b>PRIMARY PICTURE (FORMAT)</b> Seven (7) alphanumeric characters, YYYYDDD.			
<b>DEFINITION</b> Date the contractor first created the batch/voucher for transmission to TMA. This date will not change through the resubmission process.			
<b>CODE/VALUE SPECIFICATIONS</b>			
	YYYY	4 digit calendar year	
	DDD	3 digit Julian date	
<b>ALGORITHM</b> N/A			
<b>SUBORDINATE AND/OR GROUP ELEMENTS</b>			
<b>SUBORDINATE</b>	<b>GROUP</b>		
N/A	BATCH/VOUCHER NUMBER		

**NOTES AND SPECIAL INSTRUCTIONS:**

N/A

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**ELEMENT NAME:** BATCH/VOUCHER IDENTIFIER

<b>RECORDS/LOCATOR NUMBERS</b>			
<b>RECORD NAME</b>	<b>LOCATOR#</b>	<b>OCCURRENCES</b>	<b>REQUIRED</b>
Header	0-015	1	Yes
<b>PRIMARY PICTURE (FORMAT)</b> One (1) alphanumeric character.			
<b>DEFINITION</b> Identifies the type of records submitted in the batch/voucher.			
<b>CODE/VALUE SPECIFICATIONS</b>			
	3	Provider (Batch Only)	
	5	Institutional/Non-Institutional (Batch/Voucher)	
<b>ALGORITHM</b> N/A			
<b>SUBORDINATE AND/OR GROUP ELEMENTS</b>			
<b>SUBORDINATE</b>		<b>GROUP</b>	
N/A		CONTRACT IDENTIFIER	
<b>NOTES AND SPECIAL INSTRUCTIONS:</b>			
N/A			

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**ELEMENT NAME: BATCH/VOUCHER NUMBER**

RECORD NAME	RECORDS/LOCATOR NUMBERS		REQUIRED
	LOCATOR#	OCCURRENCES	
Header	0-020	1	Yes

**PRIMARY PICTURE (FORMAT)** Group

**DEFINITION** Field containing multiple elements that uniquely identify the batch/voucher.

**CODE/VALUE SPECIFICATIONS** N/A

**ALGORITHM** N/A

**SUBORDINATE AND/OR GROUP ELEMENTS**

SUBORDINATE	GROUP
BATCH/VOUCHER ASAP ACCOUNT NUMBER	CONTRACT IDENTIFIER
BATCH/VOUCHER DATE	
BATCH/VOUCHER SEQUENCE NUMBER	
BATCH/VOUCHER RESUBMISSION NUMBER	

**NOTES AND SPECIAL INSTRUCTIONS:**

N/A

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**ELEMENT NAME:** BATCH/VOUCHER RESUBMISSION NUMBER

**RECORDS/LOCATOR NUMBERS**

RECORD NAME	LOCATOR#	OCCURRENCES	REQUIRED
Header	0-040	1	Yes

**PRIMARY PICTURE (FORMAT)** Two (2) alphanumeric characters.

**DEFINITION** Identifies the number of submissions for the batch/voucher.

**CODE/VALUE SPECIFICATIONS** N/A

**ALGORITHM** Set initial submission batch/voucher to 00 and increment by one (1) with each resubmission of rejected TED records. Do **not** increment if resubmitting a batch/voucher that failed batch/voucher header edits.

**SUBORDINATE AND/OR GROUP ELEMENTS**

SUBORDINATE	GROUP
N/A	BATCH/VOUCHER NUMBER

**NOTES AND SPECIAL INSTRUCTIONS:**

N/A

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**DATA ELEMENT DEFINITION**

**ELEMENT NAME: BATCH/VOUCHER SEQUENCE NUMBER**

<b>RECORDS/LOCATOR NUMBERS</b>			
<b>RECORD NAME</b>	<b>LOCATOR#</b>	<b>OCCURRENCES</b>	<b>REQUIRED</b>
Header	0-035	1	Yes
<b>PRIMARY PICTURE (FORMAT)</b>	Two (2) alphanumeric characters.		
<b>DEFINITION</b>	A sequential number assigned by the contractor to uniquely identify the batch/voucher. Once assigned, the number remains with the batch/voucher throughout the resubmission process if applicable.		
<b>CODE/VALUE SPECIFICATIONS</b>	N/A		
<b>ALGORITHM</b>	Set initial sequence number to 01 and increment by one (1) for each subsequent batch/voucher for that date. Do not "reuse" sequence number within Contract Identifier for that date.		
<b>SUBORDINATE AND/OR GROUP ELEMENTS</b>			
<b>SUBORDINATE</b>	<b>GROUP</b>		
N/A	BATCH/VOUCHER NUMBER		

**NOTES AND SPECIAL INSTRUCTIONS:**

Batch/Voucher Sequence Number will not be duplicated for that date (i.e., once sequence number 01 has been assigned to a batch or voucher it cannot be assigned to any other batch or voucher for that day).

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**ELEMENT NAME: CONTRACT IDENTIFIER**

<b>RECORDS/LOCATOR NUMBERS</b>			
<b>RECORD NAME</b>	<b>LOCATOR#</b>	<b>OCCURRENCES</b>	<b>REQUIRED</b>
Header	0-005	1	Yes
<b>PRIMARY PICTURE (FORMAT)</b> Group			
<b>DEFINITION</b> Field containing multiple elements that uniquely identify each batch/voucher of records submitted by the contractor.			
<b>CODE/VALUE SPECIFICATIONS</b> N/A			
<b>ALGORITHM</b> N/A			
<b>SUBORDINATE AND/OR GROUP ELEMENTS</b>			
<b>SUBORDINATE</b>			<b>GROUP</b>
CONTRACT NUMBER			N/A
BATCH/VOUCHER IDENTIFIER			
BATCH/VOUCHER NUMBER			
<b>NOTES AND SPECIAL INSTRUCTIONS:</b>			
N/A			

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**DATA ELEMENT DEFINITION**

**ELEMENT NAME: CONTRACT NUMBER**

<b>RECORDS/LOCATOR NUMBERS</b>			
<b>RECORD NAME</b>	<b>LOCATOR#</b>	<b>OCCURRENCES</b>	<b>REQUIRED</b>
Header	0-010	1	Yes
<b>PRIMARY PICTURE (FORMAT)</b>	Thirteen (13) alphanumeric characters.		
<b>DEFINITION</b>	The unique 13 digit contract number assigned to a contract.		
<b>CODE/VALUE SPECIFICATIONS</b>	N/A		
<b>ALGORITHM</b>	N/A		
<b>SUBORDINATE AND/OR GROUP ELEMENTS</b>			
<b>SUBORDINATE</b>	<b>GROUP</b>		
N/A	CONTRACT IDENTIFIER		
<b>NOTES AND SPECIAL INSTRUCTIONS:</b>			
N/A			

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**DATA ELEMENT DEFINITION**

**ELEMENT NAME: FUND ACCOUNTING**

RECORDS/LOCATOR NUMBERS			
RECORD NAME	LOCATOR#	OCCURRENCES	REQUIRED
Header	0-065	1	Yes <sup>1</sup>
<b>PRIMARY PICTURE (FORMAT)</b> Ten (10) signed numeric digits including two (2) decimal places.			
<b>DEFINITION</b> This field contains the total government drug cost dollars dispensed by the contractor.			
<b>CODE/VALUE SPECIFICATIONS</b> N/A			
<b>ALGORITHM</b> N/A			
SUBORDINATE AND/OR GROUP ELEMENTS			
SUBORDINATE		GROUP	
N/A		N/A	

**NOTES AND SPECIAL INSTRUCTIONS:**

<sup>1</sup> Required for TRICARE Mail Order Pharmacy (TMOP) and TPHARM MOP records only, must be zero filled for all others.

**Note:** For TMOP records, the FUND ACCOUNTING must equal the sum of (AMOUNT ALLOWED BY PROCEDURE CODE minus AMOUNT BILLED BY PROCEDURE CODE) for all included records.

For TPHARM MOP records, the FUND ACCOUNTING must equal the sum of AMOUNT ALLOWED BY PROCEDURE CODE for all included records for Batch/Voucher Dates on or after 07/14/2011. FUND ACCOUNTING must be zero for Batch/Voucher Dates prior to 07/14/2011.

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**DATA ELEMENT DEFINITION**

**ELEMENT NAME: HEADER TYPE INDICATOR**

<b>RECORDS/LOCATOR NUMBERS</b>			
<b>RECORD NAME</b>	<b>LOCATOR#</b>	<b>OCCURRENCES</b>	<b>REQUIRED</b>
Header	0-001	1	Yes
<b>PRIMARY PICTURE (FORMAT)</b> One (1) alphanumeric character.			
<b>DEFINITION</b> Code to indicate whether the record is a batch header or voucher header, and whether a voucher contains admin rate eligible records.			
<b>CODE/VALUE SPECIFICATIONS</b>	0	Batch Header (used on all provider batches, and for institutional/non-institutional non-admin claim rate TED records).	
	5	Voucher Header (used only for institutional/non-institutional non-admin claim rate eligible TED records).	
	6	Voucher Header (used only for institutional/non-institutional admin claim rate eligible TED records).	
	9	Batch Header (institutional/non-institutional admin claim rate eligible TED records).	
<b>ALGORITHM</b> N/A			
<b>SUBORDINATE AND/OR GROUP ELEMENTS</b>			
<b>SUBORDINATE</b>	<b>GROUP</b>		
N/A	N/A		

**NOTES AND SPECIAL INSTRUCTIONS:**

Contractors are responsible for ensuring claims are submitted under the correct Header Type Indicator when billing Administrative CLINs on a TED record. TED records shall be submitted under the correct Header Type Indicator in order to receive and retain Administrative CLIN payment(s). Refer to Section G.II of the contract for guidance on using this field to invoice Administrative CLINs.

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**DATA ELEMENT DEFINITION**

**ELEMENT NAME: INITIAL TRANSMISSION DATE (TMA DERIVED)**

RECORDS/LOCATOR NUMBERS			
RECORD NAME	LOCATOR#	OCCURRENCES	REQUIRED
Header	0-055	1	Yes <sup>1</sup>
<b>PRIMARY PICTURE (FORMAT)</b> Eight (8) numeric digits, YYYYMMDD.			
<b>DEFINITION</b> The Initial Transmission Date is the date the contractor transmitted the voucher to TMA.			
<ol style="list-style-type: none"> <li><b>Voucher:</b> Once submission 00 has cleared, the Initial Transmission Received date <b>cannot</b> change, since this will be the date that TMA obligates the non-financially underwritten money and the date that will appear on the checks being issued to the providers/beneficiaries.</li> <li><b>Batch:</b> This field will be zero filled.</li> </ol>			
<b>CODE/VALUE SPECIFICATIONS</b>			
	YYYY	4 digit calendar year	
	MM	2 digit calendar month	
	DD	2 digit calendar day	
<b>ALGORITHM</b> N/A			
<b>SUBORDINATE AND/OR GROUP ELEMENTS</b>			
<b>SUBORDINATE</b>		<b>GROUP</b>	
N/A		N/A	

**NOTES AND SPECIAL INSTRUCTIONS:**

<sup>1</sup> Contractor must leave this field blank. Data will be populated and maintained by TMA.

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**DATA ELEMENT DEFINITION**

**ELEMENT NAME: TMA BATCH/VOUCHER PROCESSING DATE (TMA DERIVED)**

<b>RECORDS/LOCATOR NUMBERS</b>			
<b>RECORD NAME</b>	<b>LOCATOR#</b>	<b>OCCURRENCES</b>	<b>REQUIRED</b>
Header	0-060	1	No <sup>1</sup>
<b>PRIMARY PICTURE (FORMAT)</b> Eight (8) numeric digits, YYYYMMDD.			
<b>DEFINITION</b> The date the batch/voucher was processed by TMA.			
<b>CODE/VALUE SPECIFICATIONS</b>			
	YYYY	4 digit calendar year	
	MM	2 digit calendar month	
	DD	2 digit calendar day	
<b>ALGORITHM</b> N/A			
<b>SUBORDINATE AND/OR GROUP ELEMENTS</b>			
<b>SUBORDINATE</b>		<b>GROUP</b>	
N/A		N/A	

**NOTES AND SPECIAL INSTRUCTIONS:**

<sup>1</sup> Contractor must leave this field blank. Data will be populated by TMA.

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**DATA ELEMENT DEFINITION**

**ELEMENT NAME: TOTAL AMOUNT PAID**

<b>RECORDS/LOCATOR NUMBERS</b>			
<b>RECORD NAME</b>	<b>LOCATOR#</b>	<b>OCCURRENCES</b>	<b>REQUIRED</b>
Header	0-050	1	Yes <sup>1</sup>
<b>PRIMARY PICTURE (FORMAT)</b> Twelve (12) signed numeric digits including two (2) decimal places.			
<b>DEFINITION</b> This field contains the total benefit dollars paid by the contractor and the interest paid for the TED records contained in either the batch or voucher.			
<b>CODE/VALUE SPECIFICATIONS</b> N/A			
<b>ALGORITHM</b> N/A			
<b>SUBORDINATE AND/OR GROUP ELEMENTS</b>			
<b>SUBORDINATE</b>	<b>GROUP</b>		
N/A	N/A		

**NOTES AND SPECIAL INSTRUCTIONS:**

<sup>1</sup> Must be zero filled for Provider file batch header records.

**Note:** For MOP Contract MDA906-02-C-0013 records, the TOTAL AMOUNT PAID must equal AMOUNT PAID BY GOVERNMENT CONTRACTOR BY PROCEDURE CODE for all included records.

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**DATA ELEMENT DEFINITION**

**ELEMENT NAME: TOTAL NUMBER OF RECORDS**

**RECORDS/LOCATOR NUMBERS**

<b>RECORD NAME</b>	<b>LOCATOR#</b>	<b>OCCURRENCES</b>	<b>REQUIRED</b>
Header	0-045	1	Yes

**PRIMARY PICTURE (FORMAT)** Seven (7) numeric digits.

**DEFINITION** Total number of records submitted in the batch or voucher, exclusive of the header and trailer records. (Refer to [Section 2.2, paragraph 5.0](#)).

**CODE/VALUE SPECIFICATIONS** N/A

**ALGORITHM** N/A

**SUBORDINATE AND/OR GROUP ELEMENTS**

<b>SUBORDINATE</b>	<b>GROUP</b>
N/A	N/A

**NOTES AND SPECIAL INSTRUCTIONS:**

N/A

- END -