



OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE  
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TRICARE  
MANAGEMENT ACTIVITY

OD

CHANGE 132  
6010.51-M  
DECEMBER 22, 2011

**PUBLICATIONS SYSTEM CHANGE TRANSMITTAL  
FOR  
TRICARE OPERATIONS MANUAL (TOM), AUGUST 2002**

The TRICARE Management Activity has authorized the following addition(s)/revision(s).

**CHANGE TITLE: ENROLLMENT ALLOTMENT PROCESS**

**CONREQ:** 15368

**PAGE CHANGE(S):** See page 2.

**SUMMARY OF CHANGE(S):** This change documents the process for contractors who collect enrollment fees through retired military pay allotments. Currently, contractors have individual agreements with Defense Finance and Accounting Service (DFAS) (and Public Health Service (PHS)/Coast Guard) for processing enrollment fee payments by allotment. Documenting the process in the Manuals eliminates the need for individual agreements; rather there will be one Memorandum of Understanding (MOU) between the TRICARE Management Activity (TMA) and DFAS with contractor requirements documented in the manuals. The process outlined in the Manual changes is essentially the same process that contractors are currently using to process allotment requests.

**EFFECTIVE AND IMPLEMENTATION DATE:** Upon direction of the Contracting Officer.

**This change is made in conjunction with Aug 2002 TSM, Change No. 92.**

**Reta M. Michak**  
Director, Operations Division

**ATTACHMENT(S):** 28 PAGES  
**DISTRIBUTION:** 6010.51-M

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**REMOVE PAGE(S)**

**CHAPTER 1**

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**CHAPTER 6**

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